

**INFORMATION FOR FILING AS DIVORCE- PRO SE**

**THE DISTRICT CLERK’S OFFICE DOES NOT SUPPLY THE LEGAL FORMS NECESSARY TO FILE FOR DIVORCE. WE ARE NOT ATTORNEYES AND ARE LEGALLY PROHIBBITED FROM GIVING ANY LEGAL ADVICE.**

If you intend to represent yourself “Pro Se” (without the assistance of an attorney), you must have knowledge to prepare and file the necessary pleadings and present your case to the Court. Some people have purchased forms through an office supply store, the library or through the Internet. You can find state approved legal forms at no cost at [www.Texaslawhelp.org](http://www.Texaslawhelp.org)

**Procedures for filing your own divorce**

1. Submit your Original Petition and two additional copies to the District Clerk’s Office, in person, by mail or through the Texas E-File System to be officially filed.
2. The filing fees are: Divorce- spouse signs a waiver of service..... \$350.00  
Divorce with citation, served by Sheriff, in Fisher County ..... \$458.00

**ALL FEES ARE DUE AT THE TIME OF FILING**

3. Your petition must be filed and assigned a cause number. Please have the information available when contacting our office concerning your case.
4. The District Clerk’s phone number is (325) 776-2279.
5. The petition must be on file at least 60 days before the final hearing can be held.
6. You will need to schedule a hearing date by calling Ms. Moncada, the 1<sup>st</sup> Multi-County Court Coordinator, at (325) 235-2353. You will need to give her a copy of your Final Decree of Divorce before she will schedule your final hearing.
7. You can contact Ms. Yvonne Meyers at (325) 933-6282 and she will schedule a Parenting Through Divorce class. Classes are on Thursdays.
8. On the day of the final hearing, you will need to bring a copy of your prepared Final Decree of Divorce. Once the decree is signed and filed, the clerk’s office will provide both parties with a file-stamped copy at no cost. A fee will be required for any additional copies. You will also need the completed vital statistics form, which can be picked up in the District Clerk’s office or also can be found on the District Clerk’s page at [www.co.fisher.tx.us](http://www.co.fisher.tx.us)
9. Your hearing will be held in the District Courtroom, located in the Fisher County Courthouse in Roby, Texas. Be seated in the courtroom. You need to be present at the time that the docket is called by the judge. The judge cannot assist you with your divorce. You must know how to present your case in the courtroom.

**Thank you,**

**Gina Pasley, Fisher County District Clerk**